

## **Instructor: UNIV 101 (current faculty, staff, and administrators)**

### **Overview**

The Office of General Education (OGE) is currently seeking instructors to teach two sections of the 1-unit UNIV 101: Introduction to the General Education Experience courses. This course, required for all new first-year students, will utilize a common syllabus and reading to provide students with a foundation for the GE curriculum at UA. The OGE is seeking current faculty, staff, and administrators with a passion for general education and teaching first-year students. While the course will be offered face-to-face for the full semester for main campus students, OGE is also seeking experienced instructors to deliver the course fully online in a 7.5 week format for Arizona Online and Global Direct students. UNIV 101 sections will be capped at 25 students.

### **Duties and Responsibilities**

- Attend UNIV 101 instructor orientation and training (to be held the week before classes begin with multiple options)
- Teach 2 sections of UNIV 101 for the fall semester using the common syllabus and reading
- Hold weekly office hours for students in the course
- Attend weekly instructional team meetings
- Provide regular feedback and support to students.

### **Compensation and Eligibility**

Instructors will receive \$1,500 per section for a total of \$3,000 for the two sections. Course assignments are dependent upon enrollment.

Faculty, staff, and administrators will be compensated via Other Professional Services (OPS). Teaching opportunities are contingent upon candidates being eligible for OPS payments.

### **Minimum Qualifications**

- Master's degree or higher in Education, Higher Education, Student Development, Adult Learning, or related field; or, Master's degree or higher in any discipline plus 18 graduate units in Education, Higher Education, Student Development, Adult Learning, or related field; or Master's degree or higher in any discipline plus a minimum of three years teaching or professional experience working with first-year college students.
- Experience teaching undergraduate students in for-credit courses or non-credit experiences.

### **Preferred Qualifications**

- PhD or terminal degree in Education, Higher Education, Student Development, Adult Learning, or related field; or, PhD or terminal degree in any discipline plus 18 graduate units in Education, Higher Education, Student Development, Adult Learning, or related field; or PhD or terminal degree in any discipline plus a minimum of three years teaching or professional experience working with first-year students.

- Three years experience teaching undergraduate courses.

**Knowledge, Skills, and Abilities**

- Knowledge and demonstrated use of learner-centered teaching, universal design for learning, and inclusive teaching practices
- Knowledge of and the ability to communicate the purpose and value of general education
- Ability to establish rapport with students
- Ability to use a variety of instructional technologies
- Ability to work collaboratively with an instructional team
- Knowledge of and ability to utilize effective means of team development and management, provision of feedback, and communication

Questions can be directed to Tom Murray ([tam@arizona.edu](mailto:tam@arizona.edu)) or Devon Thomas ([devonthomas@arizona.edu](mailto:devonthomas@arizona.edu)).